

Clinical Learning and Interprofessional Practice (CLIPP) Unit



Saskatchewan Academic Health Sciences Network

Annual Report

Clinical Learning and Interprofessional Practice Unit

MAY 1, 2015 – APRIL 30, 2016

Room 411, RJD Williams Building, 221 Cumberland Avenue North, Saskatoon SK S7N 1M3 Canada
Phone: (306) 966-2896 • Fax: (306) 966-2898 • www.clippunit.ca • Email: clipp@usask.ca



Contents

| | |
|---|---|
| To Our Partners | 1 |
| Strategic Highlights | 1 |
| Financial Highlights | 1 |
| Operating Highlights | 2 |
| Looking Ahead | 2 |
| Project and Program Overview | 3 |
| Stakeholder Support | 3 |
| Expansion of the Medical Laboratory Technology Program | 3 |
| Committee and meeting support | 3 |
| Preceptor Support and Education | 4 |
| Preceptor Conferences | 4 |
| Preceptor Website | 5 |
| Call for Proposals | 5 |
| Placement Agreements for Students | 5 |
| College of Medicine Affiliation Agreement | 5 |
| New Health Science Student Policies | 6 |
| Improving and Supporting Clinical Placement Processes | 6 |
| Placement Site Capacity Profiles | 6 |
| Work Standards for Coordinating Student Placements in SK RHAs | 6 |
| HSPnet | 6 |
| Financial Summary | 8 |
| Revenue | 8 |
| Expenses | 8 |
| Company Information | 9 |

“Alone we are smart. Together we are brilliant.”

*-Steven Anderson,
educator*

To Our Partners

Strategic Highlights

Name Change

Our unit, which was previously the administrative unit of the Saskatchewan Academic Health Sciences Network (SAHSN) was given the new name of Clinical Learning and Interprofessional Practice (CLIPP) unit in September 2015. The purpose of the new name was to define the work of the unit separately from the strategic focus of the SAHSN board. Although we changed our name we still continued to work with our partners from government, regional health authorities and post-secondary institutions on collaborative projects and programming in clinical education to meet our strategic plan.

Change in Oversight

2015-16 was also a year of administrative changes for the unit. The CLIPP unit (formerly the SAHSN administration) was previously led by an Executive Director accountable to the SAHSN board. With the departure of the Executive Director at the end of 2014, the CLIPP unit transitioned to a new model of administration and accountability. The CLIPP unit is now led by a Director that reports to the SAHSN board secretariat. The SAHSN board secretariat is the Assistant Deputy Minister of Advanced Education and the Assistant Deputy Minister of Health. 2015-16 was the first year of this new leadership and accountability model.

The CLIPP unit office is located at the University of Saskatchewan. The University provides a host relationship to the unit providing office space, human resource and financial management services. The unit was previously hosted by the Provost Academic office but was transferred in April 2015 to the Provost Health Science office.

Financial Highlights

The operating costs for the CLIPP unit in 2015-16 were \$238,979. Additionally \$107,267 for operating costs for HSPnet were collected and paid by CLIPP to the HSPnet owner as required in our role as lead agency for HSPnet for the province. The CLIPP unit used surplus funds to cover operating costs of the unit in 2015-16 and therefore did not request funding from partners for general costs. However partners continued to fund the cost of HSPnet for Saskatchewan. The CLIPP unit will continue to work with the SAHSN board over the next three years to minimize partner contributions and decrease accumulated surplus.

Operating Highlights

The CLIPP unit is governed by the Saskatchewan Academic Health Sciences Network (SAHSN) board. As determined by the direction set by the SAHSN board, the CLIPP unit focused on clinical education programs and projects in 2015-16. We were successful in:

- Developing a proposal in collaboration with our partners for the expansion of the medical laboratory technology (MLT) program in Saskatchewan in September 2016.
- Facilitating the development of a College of Medicine Affiliation agreement on behalf of the RHAs and the University of Saskatchewan
- Facilitating the development of three new health science student policies for placements in the RHAs
- Providing HSPnet support as lead agency
- Working with health science programs and the three RHAs in the development of destination profiles that define student placement capacity in RHA units and services.
- Supporting the Advisory Council on Clinical Education made up of representatives from our partner organizations
- Hosting the *Preceptor Education and Support in Saskatchewan* website
- Hosting three Interprofessional Preceptor conferences
- Beginning the development of work standards that define the roles and responsibilities for nursing clinical placements
- Administering a *Building Quality in Practice Education* checklist with the regional health authorities to evaluate practice education strategies and goals across the province.

Looking Ahead

Clinical education will continue to be the main focus for the CLIPP unit in 2016-17. Projects will include: developing clinical placement work standards for nursing, HSPnet oversight and expansion, populating placement capacity profiles, supporting preceptor training and recognition, supporting the development of work plans between partners in the expansion of the MLT program, and the development and signing of student placement agreements.

There is also early indication from partners that there is interest for the CLIPP unit to get involved once again in spearheading a simulation network for the province.

“Coming together is a beginning; Keeping together is progress; Working together is success”

-Henry Ford

Project and Program Overview

Stakeholder Support

Expansion of the Medical Laboratory Technology Program

By request of the Ministry of Health and Ministry of Advanced Education the CLIPP unit led discussions and the development of a proposal to expand the MLT program at Saskatchewan Polytechnic from the current 20 seats to 32 seats starting in September 2016. The proposal articulated the need for expansion, key considerations and budget implications for all partners involved.

Committee and meeting support

An important role for the CLIPP unit is to foster collaboration through facilitated discussions among our partner organizations: government, regional health authorities and post-secondary educational institutions. The CLIPP unit supports numerous meetings, working groups and committees throughout the year.

The Advisory Council on Clinical Education is a key advisory committee to the CLIPP unit. The Council has representatives from all the post-secondary schools, 6 RHAs and the Ministry of Health and Ministry of Advanced Education. The CLIPP unit supported four ACCE meetings in 2015-16 that included topics on defining and measuring capacity for students within the RHAs, the administration of HSPnet, a practice education strategy for the province, flu stickers for students, interprofessional practice education inventory, new student policies and more.

In 2015-16 ACCE created the following vision statement for practice education in Saskatchewan:

“A vibrant, collaborative community of professionals and students committed to practice education and lifelong learning for sustainable quality health care in Saskatchewan.”

Preceptor Support and Education

Preceptor Conferences

CLIPP led the planning and implementation of three interprofessional preceptor conferences during 2015 with the goals of:

1. Providing an opportunity for new and experienced preceptors to enhance their knowledge and skills related to preceptoring.
2. Building preceptor capacity by:
 - Highlighting for all attendees the professional and personal benefits of preceptoring
 - Engaging and inspiring more health science professionals to learn about and consider taking on the role of preceptor
 - Motivating experienced preceptors to consider taking additional students
3. Providing a forum for networking and information sharing among preceptors from various health science disciplines.

Conferences were held on June 9th in Prince Albert, September 24th in Regina, and October 22nd in Saskatoon. In total these events attracted 252 participants from 10 health regions, a diverse array of disciplines, and a good mix of new and experienced preceptors. Participant feedback was positive and evaluation results provided strong support that conference goals were met:



- 96% either agreed or strongly agreed with the statement “*I gained new knowledge and/or skills as a result of attending the conference.*”
- 89% either agreed or strongly agreed with the statement, “*The conference inspired me to become a preceptor or to consider precepting more students.*”
- 95% either agreed or strongly agreed with the statement, “*I enjoyed the opportunity to interact and learn with preceptors from other disciplines.*”

Preceptor Website

The Preceptor Education and Support in Saskatchewan

website was launched in November, 2014 and was maintained by CLIPP throughout 2015-16. Developed in collaboration with post-secondary and RHA representatives, the website contains general information on being or becoming a preceptor, self-directed learning modules, and links to a variety of additional resources of interest to preceptors.

The site was visited over 1300 times in the first month following launch and continues to receive between 300 and 500 visits monthly. New content – articles, videos, website links – have been added throughout the year to supplement the main content – Preceptor Basics, E-Tips Training modules – and to encourage continued interest in the site.



Call for Proposals

The CLIPP unit issued a Call for Proposals to Saskatchewan Post-Secondary Institutions and Programs to submit proposals focused on professional development initiatives for health science preceptors. Funding will be made available in the form of small grants to successful applicants in June 2016. In keeping with the success of the interprofessional preceptor conferences, this funding is intended to encourage:

- interprofessional collaboration in the development of proposals and the subsequent planning and implementation of funded initiatives; and
- an interprofessional focus in terms of the preceptors/health professionals to which each initiative is targeted

The CLIPP unit recognizes that building preceptor capacity and continuing to support preceptor professional development is essential for creating a strong clinical education environment in Saskatchewan and quality clinical placement opportunities for all health science students.

Placement Agreements for Students

College of Medicine Affiliation Agreement

The CLIPP unit has a long history of supporting our partners with the development and signing of affiliation agreements. The 2015-16 year involved extensive consultation with the RHAs, the Saskatchewan Cancer Agency and the College of Medicine in the development of a College of Medicine Affiliation Agreement. Having agreements in place is a key aspect of accreditation for the College. Signing of the agreements should be completed by August 2016.

New Health Science Student Policies

The CLIPP unit led the development of 3 new health science student policies with representatives from various health science programs, RHAs and government. The policies are on dress code, hand hygiene and hand held devices. The policies will be reviewed and incorporated into the clinical placement agreement due to be updated in the fall 2016. The review and update will be led by the CLIPP unit.

Improving and Supporting Clinical Placement Processes

Placement Site Capacity Profiles

From May to September 2015 the CLIPP unit completed a pilot project with Cypress Health Region to better understand and measure the region's capacity for student clinical placements and populate capacity profiles in HSPnet for the regions' various destinations that host students. Feedback from nursing programs and health region staff and managers confirmed that the project helped improve understanding of student placement options and capacity, and the availability and consistency of data in HSPnet. Together these outcomes support streamlined clinical placement planning and coordination between the health region and nursing programs. Capacity data collection and completion of destination profiles has since been expanded to two more health regions – Kelsey Trail and Prairie North – with support from CLIPP and the SCBScN program.

Work Standards for Coordinating Student Placements in SK RHAs

A working group comprised of RHA and nursing program representatives was established to guide the development of work standards for the clinical placement process for nursing. This work follows from the process mapping events which took place in October, 2014 and a supplemental scan conducted during 2015-16 of RHA requirements and practices related to processing of placement requests.

Initial efforts of the working group focused on outlining the responsibilities and expectations for each role involved in the clinical placement process. Continuing into 2016-17, documentation will be developed to support a common understanding of these roles and responsibilities. Guidelines around comprehensiveness, completeness and timeliness of placement information entered into HSPnet will also be established.

HSPnet

The Health Sciences Placement Network (HSPnet) is an online system used to coordinate clinical placements; policy management and agreement tracking; preceptor recognition; instructor assignment and scheduling; collaborative resolution of scheduling conflicts; and

interprofessional placements. About 4,000 placement requests go through HSPnet each year in Saskatchewan.

Using data from HSPnet, CLIPP compiled a provincial summary of nursing clinical placements for the 2014-15 academic year. This is the second year CLIPP has produced a nursing data report containing information on placement type, volume and distribution across health regions, service areas, programs and distribution of placements by months of the year. CLIPP is committed to supporting stakeholders' use of data to facilitate effective placement planning, to identify trends and understand the impact of changes in site availability, capacity, and/or curriculum, and to anticipate challenges and collectively strategize for solutions.

As lead agency, CLIPP continues to support the operation and use of HSPnet in Saskatchewan by administering the provincial HSPnet budget, approving the addition of new programs and receiving agencies, approving phone and classroom training hours, working with the national office to organize provincial training dates and locations, planning and hosting the annual User Group meeting, supporting the HSPnet-SK management and advisory committees, and representing Saskatchewan on the HSPnet National Alliance Steering Committee.

Additional HSPnet highlights from 2015-16 include:

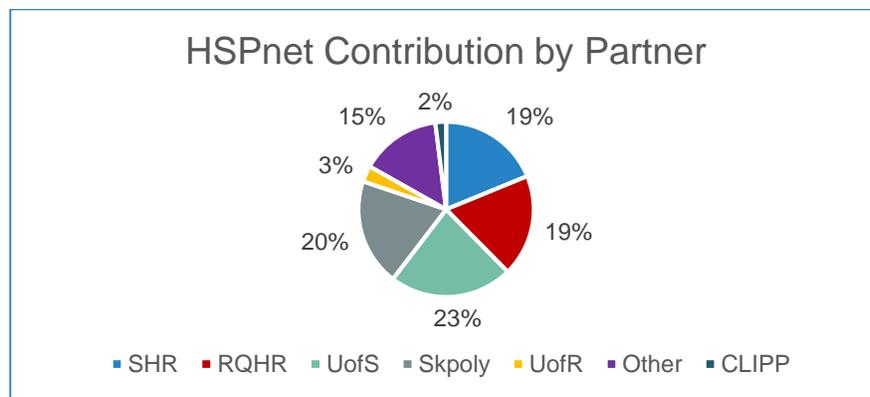
- The addition of Nutrition (University of Saskatchewan) and Mental Health and Addictions (Saskatchewan Polytechnic) programs. These programs now join Nursing, Physiotherapy, Combined Laboratory and X-ray Technology, and Continuing Care Assistant programs as the primary users of HSPnet in Saskatchewan.
- Development of the Student Assessment Module for Physiotherapy which supports the online completion of a standardized clinical assessment of physiotherapy students, as developed by the Canadian Council of Physiotherapy University Programs.
- Transition of HSPnet support services (Help Desk, Training, and Enhancements) to the B.C. Provincial Health Services Authority (PHSA) from Richards Hendrickson Consulting Inc (RHCI), effective April 1, 2016.

Financial Summary

Revenue

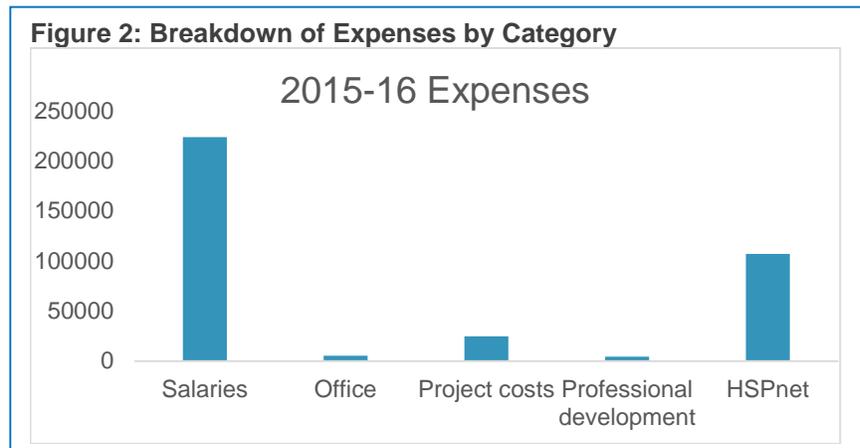
The major funding partners of the CLIPP unit are the Ministry of Health, Ministry of Advanced Education, Saskatoon and Regina Qu’Appelle Health Regions, University of Saskatchewan, Saskatchewan Polytechnic, and the University of Regina. However, 2015-16 was an exception to this format as the CLIPP used previous year surplus toward general costs and did not collect revenues from its funding partners. Only contributions to cover the operating costs of HSPnet billed from the non-profit organization that owns and operates HSPnet in Saskatchewan were collected from partners. The breakdown of HSPnet costs contributed by partners is represented in Figure 1.

Figure 1: Distribution of HSPnet costs across partner organizations



Expenses

The operating costs of the CLIPP unit were \$238,979 plus \$107,267 in HSPnet costs billed to the CLIPP unit by the Provincial Health Services Authority for the operating costs of HSPnet in Saskatchewan. Although partners contributed the \$107,300 for HSPnet costs, the CLIPP unit covered the cost of CLIPP staff time in managing HSPnet, additional phone training costs, the



cost of the annual user group meeting and attendance for one person at the annual in-person strategic planning meeting of the HSPnet National Alliance Steering Committee.

Contact Information



Erin Walling
Director
Tel 306.966.1395
Fax 306.966.2898
erin.walling@usask.ca



Ronda Appell
Project Manager
Tel 306.966.1934
Fax 306.966.2898
ronda.appell@usask.ca



Anna Olatunbosun
Administrative Assistant
Tel 306.966.2896
Fax 306.966.2898
anna.olatunbosun@usask.ca



Sandy Fowler
Financial Officer
Tel 306.966.5718
Fax 306.966.2898
sandy.fowler@usask.ca

Company Information

Clinical Learning and Interprofessional Practice Unit

Suite 411 – 221 Cumberland Avenue North
Saskatoon, SK, S7N 1M3

Tel 306-966-2896

Fax 306-966-2898

Clinical Learning and Interprofessional Practice (CLIPP) Unit



Saskatchewan Academic Health Sciences Network